

## Agenda & Minutes (submitted by DChacon 08/20/2018)

Date:	<b>August 6, 2018</b>
Location:	Conference Call
Attended by:	<b>Dana, Ratch, Koop, Daniel</b>

Name	Ron Fife**	Dana Dillard**	Scotty Roberson**	Daniel Chacon	Jeanette “JD” Day (filling vacant position of Lindsay Allmeyer)	Mark Koopman
Election Dates	Elected 2011 Reelected 2013	Elected 2011 Reelected 2013	Elected in 2013 Reelected 2016	Elected in 2016 Eligible reelect in 2020	Elected 2016 to fill partial term that is up for reelect 2018	Elected in 2014 Eligible reelect in 2018
	Member 1	Member 2	Member 3	Member 4	Member 5	Member 6
When term up	complete 2018 (2 terms)	complete 2018 (2 terms)	Complete 2020 (2 terms)	Complete 2024 if 2 terms	Complete 2022 if 2 terms	Complete in 2022 if 2 terms
Board Position						
<p><b>Elections take place at IABC workshop per 2013 approved amendments</b>            **terms off b/c bylaws were amended in 2013, also year when elections held; they moved to even years &amp; Ratch, Dana, and Scotty’s terms were staggered/extended to prevent seasoned members all leaving board at the same time and have voting on even year cycle</p> <p><b>2018 Four positions eligible (Ratch &amp; Dana terms complete; Mark &amp; JD up for reelection)</b>  <b>2020 Two position eligible (Scotty complete; Daniel up for reelection )</b></p>						

- Established Board Positions (still need to determine descriptions)
  - Chair—Dana Dillard
  - Treasurer—Ratch Fife
  - Workshop Liaison—Scotty Roberson (Daniel will help out and has some ideas); **resigned from board during June board call (omitted from previous minutes in error)**
  - ABA SIG—Mark Koopman
  - Secretary/Membership—Daniel Chacon
  - Social Media/Website—Jeanette “JD” Day
- Review and Approval of Minutes:
  - Review of June minutes and approve (JD post if approved; emailed 8/1/2018)
- 2019 ABA SIG
  - Daniel and Koop (even though he is leaving the board) will be contacts for next year; has anyone been in touch with Maureen? **Application for stipend was sent, Daniel was also added a SIG leader.**
  - Update on stipend/funding request (Koop/Daniel) **Stipend was approved for \$1000**
  - Speaker update: **Dr. G is not available for workshop. But would be available to attend ABA in Las Vegas but at a rate of \$2500 plus transportation and accommodations. The fee might be a little high. Daniel would reach out to Local ACA regional office and as about potential speakers. Koop mentioned meeting with**

**a personal contact/donor who might be interested in being a funder for a conference or speaker**

- 2018 Workshop
  - Dates: October 13-17 in DC with IAFF
  - Tom wants 2-3 hours for IAFF to give overview; can be flexible about when during workshop
  - Save the Date (done—handed out at ABA & Dana mailed out April 23, 2018); posted to website (done—JD added JPEG image)
  - Tentative schedule thus far:
    - Saturday PM: arrival after 3pm; icebreakers (maybe Steve Peck) with welcome/introduction and rolling dinner/heavy hors d'oeuvres; would like to have people come in around 3 and 5pm. Possibly have a staging area
    - Sunday: Italian Restaurant/night tour of DC; **IAFF cover cost of meal**
    - Monday: Activities at camp (ropes, kayaks, basketball, tennis, volleyball, etc.) in afternoon. Some activities have fees involved so will need to consider when deciding. Possibly be utilizing DC fire fighters kayaks for Monday and/or afternoon outdoor activities at the camp. Possibly have activities 1:00pm-4:00pm
    - Tuesday: German restaurant and beer garden opening for dinner for our group; fixed menu or order in advance. Possibly have the meal options listed on the registration; **IAFF cover cost of meal**
    - Wednesday AM: departure day
    - **\*\*Need to sort out how to handle adult beverages\*\***
  - Needs:
    - Speaker(s) ASAP:
      - Cindy, James and Tripp okay to stay but they will have been there during the whole week of national camp so should consider having them early in program. IAFF will be covering the cost of their transportation, so IABC should consider some kind of honorarium or per diem. Will need to determine later when we have a more concrete budget from Tom and additional cost for IABC.
        - **Update:**
          - a. **James Bosch is not staying**
          - b. **Cindy Rutter confirmed she will stay Sunday (8/1/2018)**
          - c. **Trip confirmed he will stay as long as we need (7/12/2018)**
      - Linda and Tonas are helping locate speakers. Dana emailed them 6/21 with subjects, loose dates and loose budget (\$2000). Dana also emailed them 7/11 for update and to invite on board call. **Dana will follow up and call Linda and Tonas about speakers**
      - Dr. Deborah Gilboa (Dr. G) emailed Koop back and is available; Koop was following up—update?? **No longer available for the workshop**
      - Daniel speaker update: **Pat from Canada expressed interested in a breakout session. Will need to reach out to the rest of the membership. JD has the list of topics from ABA**

- Materials to market:
  - Dana sent email to all member camps on 7/18/2018 advising online registration was now open
- Online Registration:
  - Two camps registered to date (11 total people)
- New board positions:
  - Voting:
    - Linda and Tonas agreed to facilitate voting process again.
    - They sent communication out 7/26/2018 to member camps advising of voting and soliciting members to run
    - Voting to start September 1 and run until September 28
- Membership Update
  - One new member: Children’s Burn Foundation—Camp Gung Ho
  - See updated list below.

**2018 IABC Member Camps**

	A	B	C	D	E	F
1	Parent Organization Name:	Camp Name:	Payment Type	Payment Method	Payment Status	Notes
2	Alisa Ann Ruch Burn Foundation	Champ Camp	PayPal (\$100.00)	Paid via PayPal 7SC054032D030254J	Paid	
3	Arizona Burn Foundation	Camp Courage	PayPal (\$100.00)	Paid via PayPal 37H6459315087745T	Paid	
4	Arkansas Children's Hospital	Camp Sunshine	Check (\$100.00)	Paid via Check 1190291	Paid	
5	British Columbia Professional Fire Fighters' Burn Fund	BCPFF Burn Fund Burn Camp	Check (\$136.60 w/exchange rate)	Paid via Check 02911	Paid	dd emailed Shelley 3/8 to complete online form; again on 3/21; done 3/21
6	Burn Foundation of Central New York	Camp Triumph (at Beaver Camp)	Check (\$100.00)	Paid via Check 0595	Paid	
7	Burn Institue	Camp Beyond the Scars	PayPal (\$100.00)	Paid via PayPal 1UH63224KX6040530	Paid	
8	Burn Prevention Network	Camp Susquehanna	PayPal (\$100.00)	Paid via PayPal 0V469475PX3266252	Paid	
9	Burned Children Recovery Foundat	Camp Phoenix	PayPal (\$100.00)	Paid via PayPal 3MC84728EF662690N	Paid	
10	Burns Recovered	Midwest Children's Burn Camp	PayPal (\$100.00)	Paid via PayPal 16U76976CW587514Y	Paid	
11	Camp BUCKO	Camp BUCKO	PayPal (\$100.00)	Paid via PayPal 8W7877604C696871G	Paid	dd emailed Wendy 3/8 to complete online form; done 3/16
12	Central Virginia Burn Camp	Central Virginia Burn Camp	Check (\$100.00)	Paid via Check 1876	Paid	
13	Children's Burn Camp of North Florida, Inc	Camp Amigo	PayPal (\$100.00)	Paid via PayPal 5CE23328PS373073G	Paid	
14	Children's Burn Foundation	Camp Gung Ho	PayPal \$(100.00)	Paid via PayPal 38050484E5268690W	Paid	emailed the IABC board via website 7/20 and wanted to sign up for membership

2018 IABC Member Camps

	A	B	C	D	E	F
15	Children's Burn Foundation of Florida	Camp Tequesta	PayPal (\$100.00)	Paid via Check 5226 AND PayPal 30C75618NR7269339	DOUBLE Paid	dd emailed Wendy and Chuck regarding duplicate forms and payment 3/8; Chuck replied 3/8 he was looking into; Chuck emailed 4/5 to ask that check be returned and deactivate Wendy's online application
16	Childrens Hospital Colorado Burn Camps Program	Cheley Children's Hospital Colorado Burn Camp	Check (\$100.00)	Paid via Check 1005202	Paid	
17	Firefighters Burn Institute	Firefighters Kids Camp	PayPal (\$100.00)	Paid via PayPal 9X040331GH4157149	Paid	
18	Firefighters Burn Treatment Society, Edmonton Chapter	Alberta Fire Fighters' Burn Camp	PayPal (\$100.00)	Paid via PayPal 1HN07179NB094963H	Paid	
19	Georgia Firefighters Burn Foundation	Camp Oo-U-La	PayPal (\$100.00)	Paid via PayPal 73B00335738246225	Paid	
20	Great Lakes Burn Camp Inc.	Great Lakes Burn Camp		Paid twice in 2017 (check and paypal) and want overpayment applied to 2018	Paid	dd emailed Mike 3/8 to complete online membership form; completed 3/8
21	Hoosier Burn Camp, Inc.	Hoosier Burn Camp	Check (\$100.00)	Paid via Check 3363	Paid	
22	Illinois Fire Safety Alliance	Camp "I Am Me"	PayPal (\$100.00)	Paid via PayPal 96840640W4194022D	Paid	
23	Mid-Atlantic Burn Camp Fund, Inc.	Mid-Atlantic Burn Camp	PayPal (\$100.00)	Paid via PayPal 55D83685JY724012P	Paid	
24	Momenta	Camp Phoenix	PayPal (\$100.00)	Paid via PayPal 5PB26499YL354771K	Paid	

IABC Memberships 8/1/2018

2018 IABC Member Camps

	A	B	C	D	E	F
25	MUSC Children's Health & SC Burned Children's Fund	Camp 'Can' Do	Check (\$100.00)	Paid via Check 53199	Paid	
26	North Carolina Jaycee Burn Center	Camp Celebrate	Check (\$100.00)	Paid via Check 001092676	Paid	
27	Nova Scotia Fire Fighters Burn Treatment Society	Camp Connect	Check (\$124.58 w/exchange rate)	Paid via Check 000551	Paid	
28	Pediatric Burn Foundation of America	Camp Conquest	PayPal (\$200.00)	Paid via PayPal 3RF927872A7756905	DOUBLE Paid	Hit quantity 2 on online form; email Scotty to see how he wants to handle 3/21; scotty replied: Thanks, I intended to pay 2018 and 2019. Just easy to do
29	Portland Firefighters Children's Burn Foundation		Check #2074	Paid via Check 2074	Paid	emailed 1/19 to help with online application; emailed again 3/21 to follow up payment rec'd but no online app; done 4/18
30	Professional Fire Fighters of Wisconsin Charitable Foundation	Summer Camp for Burn Injured Youth	Check (\$100.00)	Paid via Check 1253	Paid	
31	San Jose Firefighters' Burn Foundation	Kids Burn Camp	PayPal (\$100.00)	Paid via PayPal 2YY438765J384610E	Paid	
32	Shriners Hospitals for Children - Cincinnati	Camp Ytiliba	Check (\$100.00)	Paid via Check 20718835	Paid	

IABC Memberships 8/1/2018

### 2018 IABC Member Camps

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33	The Tennessee Firefighters Burn Foundation, Inc.	Camp Phoenix	PayPal (\$100.00)	Paid via PayPal 1WV54981LU688771D		PayPal did not process. Attempted to send invoice 4/6 but PayPal not working properly. Need to follow up; paid up
34	<b>University of Utah Health</b>	<b>University of Utah Burn Camp</b>	<b>Check (\$100.00)</b>			
35	Vanderbilt Regional Burn Center	Camp Hope	PayPal (\$100.00)	Paid via PayPal 1SS446173N575112L	Paid	
36	WA State Council of Firefighters Burn Foundation	Camp Eyabsut	Check (\$100.00)	Paid via Check 1227	Paid	
37						
38						
39	<b>red = no payment received but online application</b>					
40	<b>purple =double payment and want applied to 2019 dues</b>					
41	<b>green=double payment and seeking check reimbursement</b>					

IABC Memberships 8/1/2018

- Website Update:
  - Online registrations live; deadline September 14
  - New member camp added by JD
- IABC email—need someone to manage or check routinely (Secretary Position?)
  - Dana checked August 1, 2018; **no new emails**
- Treasurer report
  - **Daniel was added on to the account and will get a Debit Card soon.**
- Other Business: **No new business**

Date/Time of Next Conference Call: **September 4, 2018 1:30pm EST**

Enter meeting name



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