

Agenda & Minutes (submitted by DChacon January 10, 2018)

Date:	January 8, 2018
Location:	Conference Call
Attended by:	Dana, JD, Daniel, Ratch

Name	Ron Fife**	Dana Dillard**	Scotty Roberson**	Daniel Chacon	Jeanette “JD” Day (filling vacant position of Lindsay Allmeyer)	Mark Koopman
Election Dates	Elected 2011 Reelected 2013	Elected 2011 Reelected 2013	Elected in 2013 Reelected 2016	Elected in 2016 Eligible reelect in 2020	Elected 2016 to fill partial term that is up for reelect 2018	Elected in 2014 Eligible reelect in 2018
	Member 1	Member 2	Member 3	Member 4	Member 5	Member 6
When term up	complete 2018 (2 terms)	complete 2018 (2 terms)	Complete 2020 (2 terms)	Complete 2024 if 2 terms	Complete 2022 if 2 terms	Complete in 2022 if 2 terms
Board Position						
<p>Elections take place at IABC workshop per 2013 approved amendments **terms off b/c bylaws were amended in 2013, also year when elections held; they moved to even years & Ratch, Dana, and Scotty’s terms were staggered/extended to prevent seasoned members all leaving board at the same time and have voting on even year cycle</p> <p>2018 Four positions eligible (Ratch & Dana terms complete; Mark & JD up for reelection) 2020 Two position eligible (Scotty complete; Daniel up for reelection)</p>						

1. Established Board Positions (still need to determine descriptions)
 - Chair—Dana Dillard
 - Treasurer—Ratch Fife
 - Workshop Liaison—Scotty Roberson (Daniel will help out and has some ideas)
 - ABA SIG—Mark Koopman
 - Secretary/Membership—Daniel Chacon
 - Social Media/Website—Jeanette “JD” Day
2. Review and Approval of Minutes: **November minutes approved and JD will post on website**
3. 2018 ABA - **(No update, Dana will follow up with Koop via email)**
 - Stipend: Approved through ABA for \$1,400
 - Speaker: Mike Brandwein; he lives in Chicago, no cost for travel
 - Cost and payment arrangements for Michael Brandwein (Koop)
 - Schedule:
 - Tuesday of ABA from 12pm-3:00pm
 - Business meeting space approved from ABA after SIG (Koop)
 - Updates on adjusted day/time due to so many conflicts?? (Koop)
 - Refreshment sponsorship update (JD) **JD reached out to Samuel about partial or full sponsorship. Will need to reach out again in January. JD also had thoughts on**

reaching out to Experts Online but may not have enough partnering camps for them to consider sponsorship.

- Booth arrangements? (Koop)

4. 2018 Workshop

- Email from Ratch on December 11 that Tom Flamm confirmed the IAFFBF will host
- Date options are October 1-4 or October 13-17
- Tom requested input from camps about dates (maybe put survey monkey link with invoice email?) After talking with host camp. **After some review, Tom and IAFF would prefer October 13-17th, as it is more suitable to their schedules and also offers more time on weekend rather than during the week to potentially assist with increased accessibility for attendees**
- Follow up on other groups interest for future years (Chicago and BC Burn Foundation) (Daniel)
- Speaker ideas? **Consider utilizing Cindy Rutter, James Bosch and Trip as potential guest speakers since they will already be at the national camp program the week before; Daniel will be attending ACA national conference in February and will look into potential speakers and/or potential topics. JD will reach out to Trip, as well as Linda and Tonas to see if they have suggestions for potential speakers and/or local resources. Dana will reach out to Cindy.**

5. Membership Update

- 2018 Membership Renewal Form on website **Dana will add piece to inquire about 2018 Camp Dates on membership form; Ratch will email out ASAP**
- Need Ratch to email out from last year's membership list (Dana provided Ratch)
- Establish renewal deadline date **After reviewing the Bylaws the dues are due by then end of January. Ratch will send out membership camps renewal form ASAP based on 2017 membership list and board agreed to offer an extension to the end of February to pay the dues since behind sending out notice. Moving forward goal will be to have the online form ready and email out notifications before the end of the year. Dana will compose email for Ratch to send out to camps by end of the week.**

6. Website Update:

- Organizational disclaimer footer added to website: **Completed**
- Camp Directory: **JD will update for 2018 as membership forms come in**
 - **Camper search engine still not working, JD says it maybe easy to just redo it.**
- IABC Workshop info (registration/dates) **Confirmation to come soon and will be posted then**

7. IABC email—need someone to manage or check routinely (Secretary Position?)

- Dana checked January 4, 2018; no new emails

8. Fall Membership Survey draft (JD)

9. Treasurer report

- JD added to bank card/account? **Still pending.**
- **No Changes to the accounts. Current account amount: \$6099.02**

10. Dues

- What do bylaws say about changing? What do members get? Member vote?

All changes must be made at the workshop or ABA

11. Nan McCoy (Edens) leaving Arizona Burn Foundation
12. Other Business

Date/Time of Next Conference Call: **February 12th 1:30 EST**



Enter meeting name



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