

Agenda & Minutes (Submitted by DChacon 8/20/2018)

Date:	July 16, 2018
Location:	Conference Call
Attended by:	Dana, Mark, Daniel

Name	Ron Fife**	Dana Dillard**	Scotty Roberson**	Daniel Chacon	Jeanette “JD” Day (filling vacant position of Lindsay Allmeyer)	Mark Koopman
Election Dates	Elected 2011 Reelected 2013	Elected 2011 Reelected 2013	Elected in 2013 Reelected 2016	Elected in 2016 Eligible reelect in 2020	Elected 2016 to fill partial term that is up for reelect 2018	Elected in 2014 Eligible reelect in 2018
	Member 1	Member 2	Member 3	Member 4	Member 5	Member 6
When term up	complete 2018 (2 terms)	complete 2018 (2 terms)	Complete 2020 (2 terms)	Complete 2024 if 2 terms	Complete 2022 if 2 terms	Complete in 2022 if 2 terms
Board Position						
<p>Elections take place at IABC workshop per 2013 approved amendments **terms off b/c bylaws were amended in 2013, also year when elections held; they moved to even years & Ratch, Dana, and Scotty’s terms were staggered/extended to prevent seasoned members all leaving board at the same time and have voting on even year cycle</p> <p>2018 Four positions eligible (Ratch & Dana terms complete; Mark & JD up for reelection) 2020 Two position eligible (Scotty complete; Daniel up for reelection)</p>						

- Established Board Positions (still need to determine descriptions)
 - Chair—Dana Dillard
 - Treasurer—Ratch Fife
 - Workshop Liaison—Scotty Roberson (Daniel will help out and has some ideas)
 - ABA SIG—Mark Koopman
 - Secretary/Membership—Daniel Chacon
 - Social Media/Website—Jeanette “JD” Day
- Review and Approval of Minutes:
 - Review of June minutes and approve (JD post if approved) **Minutes approved**
- 2019 ABA SIG
 - Daniel and Koop (even though he is leaving the board) will be contacts for next year
 - Update on stipend/funding request (Koop/Daniel) **Koop submitted the forms for stipend for ABA. Submitted information for Dr G as a potential speaker.**
 - Speaker update: Dr. G (Koop), other ideas? **Dr. G gave a quote for ABA and workshop for \$4,000 plus travel**
- 2018 Workshop
 - Dates: October 13-17 in DC with IAFF
 - Budget: **IAFF will be covering cost for outings, transportation and shirts. IABC will need to cover camp facility and speaker cost**

- Tom wants 2-3 hours for IAFF to give overview; can be flexible about when during workshop
- Save the Date (done—handed out at ABA & Dana mailed out April 23, 2018); posted to website (done—JD added JPEG image)
- Tentative schedule thus far:
 - Saturday PM: arrival after 3pm; icebreakers (maybe Steve Peck) with welcome/introduction and rolling dinner/heavy hors d'oeuvres; would like to have people come in around 3 and 5pm. Possibly have a staging area
 - Sunday: Italian Restaurant/night tour of DC; **IAFF cover cost of meal**
 - Monday: Activities at camp (ropes, kayaks, basketball, tennis, volleyball, etc.) in afternoon. Some activities have fees involved so will need to consider when deciding. Possibly be utilizing DC fire fighters kayaks for Monday and/or afternoon outdoor activities at the camp. Possibly have activities 1:00pm-4:00pm
 - Tuesday: German restaurant and beer garden opening for dinner for our group; fixed menu or order in advance. Possibly have the meal options listed on the registration; **IAFF cover cost of meal**
 - Wednesday AM: departure day
 - ****Need to sort out how to handle adult beverages****
- Needs:
 - Speaker(s) ASAP:
 - Cindy, James and Tripp okay to stay but they will have been there during the whole week of national camp so should consider having them early in program. IAFF will be covering the cost of their transportation, so IABC should consider some kind of honorarium or per diem. Will need to determine later when we have a more concrete budget from Tom and additional cost for IABC.
 - **Update: James Bosch is not staying; Dana emailed Cindy and Trip to confirm they are still planning to stay over some; Trip confirmed there as long as we need him.**
 - Linda and Tonas are helping locate speakers. Dana emailed them 6/21 with subjects, loose dates and loose budget (\$2000). Dana also emailed them 7/11 for update and to invite on board call.
 - Dr. Deborah Gilboa (Dr. G) emailed Koop back and is available; are fees in budget? **4000 plus travel, limited availability**
 - Materials to market:
 - Still needed: Email blast/Brochure (something generic even)
 - Online Registration:
 - Online applications ready pending finalizing fees; will need to send out an email blast to let camps know registration is open
- New board positions:
 - Voting:
 - Linda and Tonas agreed to facilitate voting process again and had the following questions/needs

- Dana emailed them 6/18 with specifics (number of positions, timelines, membership email list, and potential board nominees). Emailed 7/11 for update and to invite on board call.

- Membership Update

- See updated list below.

2018 IABC Member Camps

	A	B	C	D	E	F
1	Parent Organization Name:	Camp Name:	Payment Type	Payment Method	Payment Status	Notes
2	Alisa Ann Ruch Burn Foundation	Champ Camp	PayPal (\$100.00)	Paid via PayPal 7SC054032D030254J	Paid	
3	Arizona Burn Foundation	Camp Courage	PayPal (\$100.00)	Paid via PayPal 37H645931S087745T	Paid	
4	Arkansas Children's Hospital	Camp Sunshine	Check (\$100.00)	Paid via Check 1190291	Paid	
5	British Columbia Professional Fire Fighters' Burn Fund	BCPFF Burn Fund Burn Camp	Check (\$136.60 w/exchange rate)	Paid via Check 02911	Paid	dd emailed Shelley 3/8 to complete online form; again on 3/21; done 3/21
6	Burn Foundation of Central New York	Camp Triumph (at Beaver Camp)	Check (\$100.00)	Paid via Check 0595	Paid	
7	Burn Institue	Camp Beyond the Scars	PayPal (\$100.00)	Paid via PayPal 1UH63224KX6040530	Paid	
8	Burn Prevention Network	Camp Susquehanna	PayPal (\$100.00)	Paid via PayPal 0V469475PX3266252	Paid	
9	Burned Children Recovery Foundat	Camp Phoenix	PayPal (\$100.00)	Paid via PayPal 3MC84728EF662690N	Paid	
10	Burns Recovered	Midwest Children's Burn Camp	PayPal (\$100.00)	Paid via PayPal 16U76976CW587514Y	Paid	
11	Camp BUCKO	Camp BUCKO	PayPal (\$100.00)	Paid via PayPal 8W7877604C696871G	Paid	dd emailed Wendy 3/8 to complete online form; done 3/16
12	Central Virginia Burn Camp	Central Virginia Burn Camp	Check (\$100.00)	Paid via Check 1876	Paid	
13	Children's Bum Camp of North Florida, Inc	Camp Amigo	PayPal (\$100.00)	Paid via PayPal 5CE23328PS373073G	Paid	

2018 IABC Member Camps

	A	B	C	D	E	F
14	Children's Burn Foundation of Florida	Camp Tequesta	PayPal (\$100.00)	Paid via Check 5226 AND PayPal 30C75618NR7269339	DOUBLE Paid	dd emailed Wendy and Chuck regarding duplicate forms and payment 3/8; Chuck replied 3/8 he was looking into; Chuck emailed 4/5 to ask that check be returned and deactivate Wendy's online application
15	Childrens Hospital Colorado Burn Camps Program	Cheley Children's Hospital Colorado Burn Camp	Check (\$100.00)	Paid via Check 1005202	Paid	
16	Firefighters Burn Institute	Firefighters Kids Camp	PayPal (\$100.00)	Paid via PayPal 9X040331CH4157149	Paid	
17	Firefighters Burn Treatment Society, Edmonton Chapter	Alberta Fire Fighters' Burn Camp	PayPal (\$100.00)	Paid via PayPal 1HN07179NB094963H	Paid	
18	Georgia Firefighters Burn Foundation	Camp Oo-U-La	PayPal (\$100.00)	Paid via PayPal 73B00335738246225	Paid	
19	Great Lakes Burn Camp Inc.	Great Lakes Burn Camp		Paid twice in 2017 (check and paypal) and want overpayment applied to 2018	Paid	dd emailed Mike 3/8 to complete online membership form; completed 3/8
20	Hoosier Burn Camp, Inc.	Hoosier Burn Camp	Check (\$100.00)	Paid via Check 3363	Paid	
21	Illinois Fire Safety Alliance	Camp "I Am Me"	PayPal (\$100.00)	Paid via PayPal 96840640W4194022D	Paid	
22	Mid-Atlantic Burn Camp Fund, Inc.	Mid-Atlantic Burn Camp	PayPal (\$100.00)	Paid via PayPal 55D83685JY724012P	Paid	
23	Momenta	Camp Phoenix	PayPal (\$100.00)	Paid via PayPal 5PB26499YL354771K	Paid	

IABC Memberships 6/14/2018

2018 IABC Member Camps

	A	B	C	D	E	F
24	MUSC Children's Health & SC Burned Children's Fund	Camp 'Can' Do	Check (\$100.00)	Paid via Check 53199	Paid	
25	North Carolina Jaycee Burn Center	Camp Celebrate	Check (\$100.00)	Paid via Check 001092676	Paid	
26	Nova Scotia Fire Fighters Burn Treatment Society	Camp Connect	Check (\$124.58 w/exchange rate)	Paid via Check 000551	Paid	
27	Pediatric Burn Foundation of America	Camp Conquest	PayPal (\$200.00)	Paid via PayPal 3RF927872A775690S	DOUBLE Paid	Hit quantity 2 on online form; email Scotty to see how he wants to handle 3/21; scotty replied: Thanks, I intended to pay 2018 and 2019. Just easy to do
28	Portland Firefighters Children's Burn Foundation		Check #2074	Paid via Check 2074	Paid	emailed 1/19 to help with online application; emailed again 3/21 to follow up payment rec'd but no online app; done 4/18
29	Professional Fire Fighters of Wisconsin Charitable Foundation	Summer Camp for Burn Injured Youth	Check (\$100.00)	Paid via Check 1253	Paid	
30	San Jose Firefighters' Burn Foundation	Kids Burn Camp	PayPal (\$100.00)	Paid via PayPal 2YY438765J384610E	Paid	
31	Shriners Hospitals for Children - Cincinnati	Camp Ytilliba	Check (\$100.00)	Paid via Check 20718835	Paid	

IABC Memberships 6/14/2018

2018 IABC Member Camps

	A	B	C	D	E	F
32	The Tennessee Firefighters Burn Foundation, Inc.	Camp Phoenix	PayPal (\$100.00)	Paid via PayPal 1WV54981LU688771D		PayPal did not process. Attempted to send invoice 4/6 but PayPal not working properly. Need to follow up; paid up
33	University of Utah Health	University of Utah Burn Camp	Check (\$100.00)			
34	Vanderbilt Regional Burn Center	Camp Hope	PayPal (\$100.00)	Paid via PayPal 1SS446173N575112L	Paid	
35	WA State Council of Firefighters Burn Foundation	Camp Eyabsut	Check (\$100.00)	Paid via Check 1227	Paid	
36						
37						
38	red = no payment received but online application					
39	purple =double payment and want applied to 2019 dues					
40	green=double payment and seeking check reimbursement					

IABC Memberships 6/14/2018

- Website Update:
 - Online registrations almost ready to be live; deadline will be September 14
- IABC email—need someone to manage or check routinely (Secretary Position?)
 - Dana checked July 12, 2018; **no new emails**
- Treasurer report
 - Daniel and/or JD added to bank card/account; **not added yet, but will continue to try again.**
- Other Business:
 - Email received 7/5; Dana replied 7/12 to set up a call and also advised of the workshop to consider

Name

Kimberly Webster

Name of Organization or Camp

Straub Medical Center

Email

Kimberlypage4@gmail.com

Phone

(808) 782-4328

Message

My name is Kimberly Webster . I am the burn coordinator of Straub Medical Center. I am attempting to start a survivors camp of sorts. I am looking for I formation and support on how to do this.

Date/Time of Next Conference Call: **August 6th, 2018 1:30 EST**

Enter meeting name



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