

Agenda & Minutes (submitted by DChacon October 3, 2018)

| | |
|--------------|--------------------------------------|
| Date: | September 4, 2018 |
| Location: | Conference Call |
| Attended by: | Dana, Koop, Daniel, JD, Ratch |

| Name | Ron Fife** | Dana Dillard** | Scotty Roberson** | Daniel Chacon | Jeanette “JD” Day (filling vacant position of Lindsay Allmeyer) | Mark Koopman |
|--|--------------------------------|--------------------------------|-----------------------------------|---|---|---|
| Election Dates | Elected 2011 Reelected 2013 | Elected 2011 Reelected 2013 | Elected in 2013 Reelected 2016 | Elected in 2016 Eligible reelect in 2020 | Elected 2016 to fill partial term that is up for reelect 2018 | Elected in 2014 Eligible reelect in 2018 |
| | Member 1 | Member 2 | Member 3 | Member 4 | Member 5 | Member 6 |
| When term up | complete 2018 (2 terms) | complete 2018 (2 terms) | Complete 2020 (2 terms) | Complete 2024 if 2 terms | Complete 2022 if 2 terms | Complete in 2022 if 2 terms |
| Board Position | | | | | | |
| <p>Elections take place at IABC workshop per 2013 approved amendments **terms off b/c bylaws were amended in 2013, also year when elections held; they moved to even years & Ratch, Dana, and Scotty’s terms were staggered/extended to prevent seasoned members all leaving board at the same time and have voting on even year cycle</p> <p>2018 Four positions eligible (Ratch & Dana terms complete; Mark & JD up for reelection) 2020 Two position eligible (Scotty complete; Daniel up for reelection)</p> | | | | | | |

- Established Board Positions (still need to determine descriptions)
 - Chair—Dana Dillard
 - Treasurer—Ratch Fife
 - Workshop Liaison—Scotty Roberson (Daniel will help out and has some ideas);
resigned from board during June board call
 - ABA SIG—Mark Koopman
 - Secretary/Membership—Daniel Chacon
 - Social Media/Website—Jeanette “JD” Day
- Review and Approval of Minutes:
 - Review of July/August minutes and approve (JD post if approved) **APPROVED**
- 2019 ABA SIG
 - Daniel and Koop (even though he is leaving the board) will be contacts for next year; Daniel was also added a SIG leader.
 - Stipend was approved for \$1000
 - Speaker update: **Chris Thurber and Scott expressed interest in possibly being speakers. However, the stipend is for only \$1,000 and would the board be able to add additional funds for stipend or travel.**
 - **Daniel also reached out to ACA regional office in the Las Vegas area. Daniel received two referrals however both of them are not locals and would also need travel.**

- 2018 Workshop
 - Dates: October 13-17 in DC with IAFF
 - Tom wants 2-3 hours for IAFF to give overview; can be flexible about when during workshop
 - Save the Date (done—handed out at ABA & Dana mailed out April 23, 2018); posted to website (done—JD added JPEG image)
 - Tentative schedule thus far:
 - Saturday PM: arrival after 3pm; icebreakers (maybe Steve Peck) with welcome/introduction and rolling dinner/heavy hors d'oeuvres; would like to have people come in around 3 and 5pm. Possibly have a staging area
 - Sunday: Italian Restaurant/night tour of DC; **IAFF cover cost of meal**
 - Monday: Activities at camp (ropes, kayaks, basketball, tennis, volleyball, etc.) in afternoon. Some activities have fees involved so will need to consider when deciding. Possibly be utilizing DC fire fighters kayaks for Monday and/or afternoon outdoor activities at the camp. Possibly have activities 1:00pm-4:00pm
 - Tuesday: German restaurant and beer garden opening for dinner for our group; fixed menu or order in advance. Possibly have the meal options listed on the registration; **IAFF cover cost of meal**
 - Wednesday AM: departure day
 - ****Need to sort out how to handle adult beverages****
 - **Currently have 65 participants, 12 of which are associated with IAFF and are non paying**
 - **JD will start a social media campaign and counting down the deadline.**
 - **Dana will send out an email the week before the deadline.**
 - Needs:
 - Speaker(s) ASAP:
 - Cindy, James and Tripp okay to stay but they will have been there during the whole week of national camp so should consider having them early in program. IAFF will be covering the cost of their transportation, so IABC should consider some kind of honorarium or per diem. Will need to determine later when we have a more concrete budget from Tom and additional cost for IABC.
 - **Update:**
 - James Bosch is not staying**
 - Cindy Rutter confirmed she will stay Sunday (8/1/2018)**
 - Trip confirmed he will stay as long as we need (7/12/2018)**
 - **GLSEN (LGBTQ) organization would like to come out on Sunday: 2 hrs. for \$500 or said they would be willing to accept \$350 if that fit our budget better**
 - David and Life both available. Finalized speaker schedule/budget/breakouts
 - Materials to market:

- Dana sent email to all member camps on 7/18/2018 advising online registration was now open
- Online Registration as of today

| Camp Name: | Quantity of Participants |
|---|--------------------------|
| Cheley/Childrens Hospital Colorado | 2 |
| Children's Hospital Colorado Burn Camps program | 7 |
| Mid-Atlantic Burn Camp | 2 |
| Summer Camp for Burn Injured Youth | 4 |
| IAFF National Camp | 5 |
| Fire and Ice: Burn Survivors Winter Camp | 7 |
| Midwest Children's Burn Camp | 1 |
| Camp Eyabsut | 5 |
| University of Utah Burn Camp Programs | 4 |
| Firefighters Kids Camp | 2 |
| Central Virginia Burn Camp | 6 |
| Camp Oo-U-La | 2 |
| Camp " I Am Me" | 2 |
| BC Professional Fire Fighters' Burn Fund | 1 |
| Great Lakes Burn Camp | 4 |
| Hoosier Burn Camp | 6 |
| Camp Courage | 3 |
| Camp Beyond the Scars | 2 |
| | Total 65 |

- New board positions:
 - Voting:
 - Linda and Tonas agreed to facilitate voting process again.
 - They sent communication out 7/26/2018 to member camps advising of voting and soliciting members to run
 - Voting to start September 1 and run until September 28
 - Need update from Linda and Tonas; Dana emailed 9/4
 - Pat, Heather, JD have submitted their application. Linda and Tonas will reach
- Membership Update
 - Firefighters Burn Institute joined
 - See updated list below.

2018 IABC Member Camps

| | A | B | C | D | E | F |
|----|--|-------------------------------|----------------------------------|--------------------------------------|----------------|--|
| 1 | Parent Organization Name: | Camp Name: | Payment Type | Payment Method | Payment Status | Notes |
| 2 | Alisa Ann Ruch Burn Foundation | Champ Camp | PayPal (\$100.00) | Paid via PayPal 7SC054032D030254J | Paid | |
| 3 | Arizona Burn Foundation | Camp Courage | PayPal (\$100.00) | Paid via PayPal 37H6459315087745T | Paid | |
| 4 | Arkansas Children's Hospital | Camp Sunshine | Check (\$100.00) | Paid via Check 1190291 | Paid | |
| 5 | British Columbia Professional Fire Fighters' Burn Fund | BCPFF Burn Fund Burn Camp | Check (\$136.60 w/exchange rate) | Paid via Check 02911 | Paid | dd emailed Shelley 3/8 to complete online form; again on 3/21; done 3/21 |
| 6 | Burn Foundation of Central New York | Camp Triumph (at Beaver Camp) | Check (\$100.00) | Paid via Check 0595 | Paid | |
| 7 | Burn Institute | Camp Beyond the Scars | PayPal (\$100.00) | Paid via PayPal 1UH63224KX6040530 | Paid | |
| 8 | Burn Prevention Network | Camp Susquehanna | PayPal (\$100.00) | Paid via PayPal 0V469475PX3266252 | Paid | |
| 9 | Burned Children Recovery Foundat | Camp Phoenix | PayPal (\$100.00) | Paid via PayPal 3MC84728EF662690N | Paid | |
| 10 | Burns Recovered | Midwest Children's Burn Camp | PayPal (\$100.00) | Paid via PayPal 16U76976CW587514Y | Paid | |
| 11 | Camp BUCKO | Camp BUCKO | PayPal (\$100.00) | Paid via PayPal 8W7877604C696871G | Paid | dd emailed Wendy 3/8 to complete online form; done 3/16 |
| 12 | Central Virginia Burn Camp | Central Virginia Burn Camp | Check (\$100.00) | Paid via Check 1876 | Paid | |
| 13 | Children's Burn Camp of North Florida, Inc | Camp Amigo | PayPal (\$100.00) | Paid via PayPal 5CE23328PS373073G | Paid | |
| 14 | Children's Burn Foundation | Camp Cung Ho | PayPal \$(100.00) | Paid via PayPal 38050484E5268690W | Paid | emailed the IABC board via website 7/20 and wanted to sign up for membership |

IABC Memberships 9/4/2018

2018 IABC Member Camps

| | A | B | C | D | E | F |
|----|---|---|-------------------|--|-------------|--|
| 15 | Children's Burn Foundation of Florida | Camp Tequesta | PayPal (\$100.00) | Paid via Check 5226 (check returned per Ratch 8/23) AND PayPal 30C75618NR7269339 | Paid | dd emailed Wendy and Chuck regarding duplicate forms and payment 3/8; Chuck replied 3/8 he was looking into; Chuck emailed 4/5 to ask that check be returned and deactivate Wendy's online application; Ratch advised 8/23 he returned the check to them |
| 16 | Childrens Hospital Colorado Burn Camps Program | Cheley Children's Hospital Colorado Burn Camp | Check (\$100.00) | Paid via Check 1005202 | Paid | double payment; dana emailed Kara 8/23 to ask what she wanted to do & she advised to apply the double payment to 2019 fees |
| 17 | Firefighters Burn Institute | Firefighters Kids Camp | PayPal (\$100.00) | Paid via PayPal 9X040331GH4157149 & Paid via PayPal Paid via PayPal 3W7239602B9455816 | DOUBLE Paid | |
| 18 | Firefighters Burn Treatment Society, Edmonton Chapter | Alberta Fire Fighters' Burn Camp | PayPal (\$100.00) | Paid via PayPal 1HN07179NB094963H | Paid | |
| 19 | Georgia Firefighters Burn Foundation | Camp Oo-U-La | PayPal (\$100.00) | Paid via PayPal 73B00335738246225 | Paid | |

IABC Memberships 9/4/2018

2018 IABC Member Camps

| | A | B | C | D | E | F |
|----|--|------------------------|----------------------------------|--|-------------|--|
| 20 | Great Lakes Burn Camp Inc. | Great Lakes Burn Camp | | Paid twice in 2017 (check and paypal) and want overpayment applied to 2018 | | dd emailed Mike 3/8 to complete online membership form; completed 3/8 |
| 21 | Hoosier Burn Camp, Inc. | Hoosier Burn Camp | Check (\$100.00) | Paid via Check 3363 | Paid | |
| 22 | Illinois Fire Safety Alliance | Camp "I Am Me" | PayPal (\$100.00) | Paid via PayPal 96840640W4194022D | Paid | |
| 23 | Mid-Atlantic Burn Camp Fund, Inc. | Mid-Atlantic Burn Camp | PayPal (\$100.00) | Paid via PayPal 55D83685JY724012P | Paid | |
| 24 | Momenta | Camp Phoenix | PayPal (\$100.00) | Paid via PayPal 5PB26499YL354771K | Paid | |
| 25 | MUSC Children's Health & SC Burned Children's Fund | Camp 'Can' Do | Check (\$100.00) | Paid via Check 53199 | Paid | |
| 26 | North Carolina Jaycee Burn Center | Camp Celebrate | Check (\$100.00) | Paid via Check 001092676 | Paid | |
| 27 | Nova Scotia Fire Fighters Burn Treatment Society | Camp Connect | Check (\$124.58 w/exchange rate) | Paid via Check 000551 | Paid | |
| 28 | Pediatric Burn Foundation of America | Camp Conquest | PayPal (\$200.00) | Paid via PayPal 3RF9227872A7756905 | DOUBLE Paid | Hit quantity 2 on online form; email Scotty to see how he wants to handle 3/21; scotty replied: Thanks, I intended to pay 2018 and 2019. Just easy to do |

IABC Memberships 9/4/2018

2018 IABC Member Camps

| | A | B | C | D | E | F |
|----|---|------------------------------------|-------------------|-----------------------------------|------|--|
| 29 | Portland Firefighters Children's Burn Foundation | | Check #2074 | Paid via Check 2074 | Paid | emailed 1/19 to help with online application; emailed again 3/21 to follow up payment rec'd but no online app; done 4/18 |
| 30 | Professional Fire Fighters of Wisconsin Charitable Foundation | Summer Camp for Burn Injured Youth | Check (\$100.00) | Paid via Check 1253 | Paid | |
| 31 | San Jose Firefighters' Burn Foundation | Kids Burn Camp | PayPal (\$100.00) | Paid via PayPal 2YY438765J384610E | Paid | |
| 32 | Shriners Hospitals for Children - Cincinnati | Camp Ytiliba | Check (\$100.00) | Paid via Check 20718835 | Paid | |
| 33 | The Tennessee Firefighters Burn Foundation, Inc. | Camp Phoenix | PayPal (\$100.00) | Paid via PayPal 1WV54981LU688771D | | PayPal did not process. Attempted to send invoice 4/6 but PayPal not working properly. Need to follow up; paid up |
| 34 | University of Utah Health | University of Utah Burn Camp | Check (\$100.00) | | | |
| 35 | Vanderbilt Regional Burn Center | Camp Hope | PayPal (\$100.00) | Paid via PayPal 15S446173N575112L | Paid | |
| 36 | WA State Council of Firefighters Burn Foundation | Camp Eyabsut | Check (\$100.00) | Paid via Check 1227 | Paid | |
| 37 | | | | | | |
| 38 | | | | | | |
| 39 | | | | | | |
| 40 | | | | | | |

IABC Memberships 9/4/2018

- Website Update:
 - Online registrations live; deadline September 14
- IABC email—need someone to manage or check routinely (Secretary Position?)
 - Dana checked September 4, 2018; **no new emails**
- Treasurer report: **Just over \$8000 dollars, not including registration amounts**
- Other Business:
 - **Do we need the booth for IABC conference? Agreed no, save for ABA**
 - **Putting up bios of speakers for IABC website and social media**

- **FFBI membership application was sent in, however they had already applied before. New camp lead. Will need reach out**

Date/Time of Next Conference Call: **September 13th 2018 4pm for further planning of conference; special meeting**

Enter meeting name



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