

Board Meeting Agenda / Minutes

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|--------------|--|
| Date: | November 5, 2018 |
| Location: | Virtual |
| Attended by: | Ryan, JD, Pat, Daniel, Kristen, |

| Name | Daniel Chacon | Jeanette “JD” Day | Kristen Quinn | McKenzy Williams | Pat Barton | Ryan Eubanks |
|----------------|---|----------------------------|---|---|---|---|
| Election Dates | Elected 2016 Eligible for reelect 2020 | Reelected 2018 | Elected 2018 Eligible for reelect 2022 | Elected 2018 Eligible for reelect 2022 | Elected 2018 Eligible for reelect 2022 | Elected 2018 (2yrs) Eligible for reelect 2020 |
| | Member 1 | Member 2 | Member 3 | Member 4 | Member 5 | Member 6 |
| When term up | complete 2024 (2 terms) | complete 2022 (2 terms) | Complete 2026 (2 terms) | Complete 2026 (2 terms) | Complete 2026 (2 terms) | Complete 2024 (2 terms) |
| Board Position | | | | | | |

- September minutes approved (JD will post)
- Majority of members to hold meeting (4)
- New Business:
 - Meeting Schedule 2019 – 2nd Monday 12:30 CT – Meeting invite sent 11/5
 - Outside audit/evaluation of board and 1, 3, 5 Year Strategic Plan - Several suggestions provided ; members to get consultant info for discussion in December
 - Bylaws – Available on Dropbox. Please look at 2013 version
 - Past Board Positions:

| | | | | | |
|-----------|-------------|------------------|----------------------|----------------------|---------|
| Treasurer | Board Chair | Workshop Liaison | Secretary/Membership | Social Media/Website | ABA SIG |
|-----------|-------------|------------------|----------------------|----------------------|---------|

- 2019 ABA SIG
 - Daniel and Koop (even though he is leaving the board) will be contacts for next year; Daniel was also added a SIG leader.
 - Revisions to application with ABA
 - Stipend approved for \$1,000; pending now with new speaker and application
 - SIG will be Tuesday from 8am-11am with speaker Tim Hutchinson from ACA who is former FF/paramedic
 - 8am SIG -- Possible lunch afterward – informal, offsite.
 - ABA at Rio Hotel 2019, April 2-5
 - Kristen volunteered to assist with ABA (?) – Please verify what you volunteered for
- 2018 Workshop Recap
 - 82 total participants registered (12 are non-paying host camp attendees)
 - 24 camps represented (22 current IABC members)

- 36 camp programs with current IABC membership
 - Evaluations – Daniel sent scans ... need for summary and action plan
 - Membership Survey – for workshop topics, speakers, format (1 year prior)
 - Request Speaker Opportunities from membership
- 2018 Membership
 - 36 member camps (See below)
 - Website Update: **None**
 - IABC email - need someone to manage or check routinely (Secretary Position?) – JD investigated and will explain; **tied to Google Docs and Conference Call setup; other potential uses - ?**
 - Treasurer report: **None**
 - Other Business:
 1. New board to consider FB group, as well as possible listserv or mechanism via website to increase connectivity with IABC member camps; **JD looking at web plugins available; should have 1 or 2 to review in December**
 2. Possible DropBox to house IABC documents in one place to make transition of board members easier – **DONE**
 3. Participants at workshop expressed interest in sharing of emails for contact with others – **Daniel suggested opt in rather than opt out. Maybe web discussion forum will suffice.**

Date/Time of Next Conference Call:

December 10

2018 IABC Member Camps

| | A | B | C | D | E | F |
|----|--|-------------------------------|----------------------------------|--------------------------------------|----------------|--|
| 1 | Parent Organization Name: | Camp Name: | Payment Type | Payment Method | Payment Status | Notes |
| 2 | Alisa Ann Ruch Burn Foundation | Champ Camp | PayPal (\$100.00) | Paid via PayPal 7SC054032D030254J | Paid | |
| 3 | Arizona Burn Foundation | Camp Courage | PayPal (\$100.00) | Paid via PayPal 37H645931So87745T | Paid | |
| 4 | Arkansas Children's Hospital | Camp Sunshine | Check (\$100.00) | Paid via Check 1190291 | Paid | |
| 5 | British Columbia Professional Fire Fighters' Burn Fund | BCPFF Burn Fund Burn Camp | Check (\$136.60 w/exchange rate) | Paid via Check 02911 | Paid | dd emailed Shelley 3/8 to complete online form; again on 3/21; done 3/21 |
| 6 | Burn Foundation of Central New York | Camp Triumph (at Beaver Camp) | Check (\$100.00) | Paid via Check 0595 | Paid | |
| 7 | Burn Institue | Camp Beyond the Scars | PayPal (\$100.00) | Paid via PayPal 1UH63224KX6040530 | Paid | |
| 8 | Burn Prevention Network | Camp Susquehanna | PayPal (\$100.00) | Paid via PayPal 0V469475PX3266252 | Paid | |
| 9 | Burned Children Recovery Foundat | Camp Phoenix | PayPal (\$100.00) | Paid via PayPal 3MC84728EF662690N | Paid | |
| 10 | Burns Recovered | Midwest Children's Burn Camp | PayPal (\$100.00) | Paid via PayPal 16U76976CW587514Y | Paid | |
| 11 | Camp BUCKO | Camp BUCKO | PayPal (\$100.00) | Paid via PayPal 8W7877604C696871G | Paid | dd emailed Wendy 3/8 to complete online form; done 3/16 |
| 12 | Central Virginia Burn Camp | Central Virginia Burn Camp | Check (\$100.00) | Paid via Check 1876 | Paid | |
| 13 | Children's Burn Camp of North Florida, Inc | Camp Amigo | PayPal (\$100.00) | Paid via PayPal 5CE23328PS373073G | Paid | |
| 14 | Children's Burn Foundation | Camp Gung Ho | PayPal \$(100.00) | Paid via PayPal 38050484ES268690W | Paid | emailed the IABC board via website 7/20 and wanted to sign up for membership |

IABC Memberships 10/8/2018

2018 IABC Member Camps

| | A | B | C | D | E | F |
|----|---|---|-------------------|--|-------------|--|
| 15 | Children's Burn Foundation of Florida | Camp Tequesta | PayPal (\$100.00) | Paid via Check 5226 (check returned per Ratch 8/23) AND PayPal 30C75618NR7269339 | Paid | dd emailed Wendy and Chuck regarding duplicate forms and payment 3/8; Chuck replied 3/8 he was looking into; Chuck emailed 4/5 to ask that check be returned and deactivate Wendy's online application; Ratch advised 8/23 he returned the check to them |
| 16 | Childrens Hospital Colorado Burn Camps Program | Cheley Children's Hospital Colorado Burn CAmp | Check (\$100.00) | Paid via Check 1005202 | Paid | |
| 17 | Firefighters Burn Institute | Firefighters Kids Camp | PayPal (\$100.00) | Paid via PayPal 9X040331GH4157149 & Paid via PayPal Paid via PayPal 3W7239602B9455816 | DOUBLE Paid | double payment; dana emailed Kara 8/23 to ask what she wanted to do & she advised to apply the double payment to 2019 fees |
| 18 | Firefighters Burn Treatment Society, Edmonton Chapter | Alberta Fire Fighters' Burn Camp | PayPal (\$100.00) | Paid via PayPal 1HN07179NB094963H | Paid | |
| 19 | Georgia Firefighters Burn Foundation | Camp Oo-U-La | PayPal (\$100.00) | Paid via PayPal 73B00335738246225 | Paid | |

IABC Memberships 10/8/2018

2018 IABC Member Camps

| | A | B | C | D | E | F |
|----|---|-------------------------------------|-------------------------|--------------------------------------|------|--|
| 30 | Portland Firefighters Children's Burn Foundation | Fire & Ice Winter Camp | Check #2074 | Paid via Check 2074 | Paid | emailed 1/19 to help with online application; emailed again 3/21 to follow up payment rec'd but no online app; done 4/18 |
| 31 | Professional Fire Fighters of Wisconsin Charitable Foundation | Summer Camp for Burn Injured Youth | Check (\$100.00) | Paid via Check 1253 | Paid | |
| 32 | San Jose Firefighters' Burn Foundation | Kids Burn Camp | PayPal (\$100.00) | Paid via PayPal 2YY438765J384610E | Paid | |
| 33 | Shriners Hospitals for Children - Cincinnati | Camp Ytiliba | Check (\$100.00) | Paid via Check 20718835 | Paid | |
| 34 | The Tennessee Firefighters Burn Foundation, Inc. | Camp Phoenix | PayPal (\$100.00) | Paid via PayPal 1WW54981LU688771D | | PayPal did not process. Attempted to send invoice 4/6 but PayPal not working properly. Need to follow up; paid up |
| 35 | University of Utah Health | University of Utah Burn Camp | Check (\$100.00) | | | |
| 36 | Vanderbilt Regional Burn Center | Camp Hope | PayPal (\$100.00) | Paid via PayPal 1SS446173N575112L | Paid | |
| 37 | WA State Council of Firefighters Burn Foundation | Camp Eyabsut | Check (\$100.00) | Paid via Check 1227 | Paid | |
| 38 | | | | | | |
| 39 | | | | | | |
| 40 | red = no payment received but online application | | | | | |
| 41 | purple =double payment and want applied to 2019 dues | | | | | |