

## Board Meeting Agenda / Minutes

Date:	<b>November 12, 2019</b>	
Location:	Virtual	
Attended by:	<b>Daniel, JD, Kristen, Pat</b>	<b>Majority of 4 for meeting quorum</b>

Name	Daniel Chacon	Jeanette “JD” Day	Kristen Quinn	McKenzy Williams	Pat Barton	Ryan Eubanks
Election Dates	Elected 2016 Eligible for reelect 2020	Reelected 2018	Elected 2018 Eligible for reelect 2022	Elected 2018 Eligible for reelect 2022	Elected 2018 Eligible for reelect 2022	Elected 2018 (2yrs) Eligible for reelect 2020
	<b>Member 1</b>	<b>Member 2</b>	<b>Member 3</b>	<b>Member 4</b>	<b>Member 5</b>	<b>Member 6</b>
When term up	complete 2024 (2 terms)	complete 2022 (2 terms)	Complete 2026 (2 terms)	Complete 2026 (2 terms)	Complete 2026 (2 terms)	Complete 2024 (2 terms)
Board Position	President	Secretary	Treasurer			

- **Approve October Minutes – Approved**

- **New Business:**

- Strategic Plan Report Out:
  - Objective 1 – board roles/responsibilities; membership, implement and track SP progress.
  - Daniel to contact Pat for guidance and to summarize for membership at ABA and/or Workshop (Chicago); request board job descriptions;
- Board Vacancy
  - Daniel has contacted Tonas and Linda; need to gather nominations and hold election; can be done electronically.
- **2020 ABA SIG**
  - Speakers/Topics: Speaker is Teresa Tucker; will be donating time, will need to cover travel and accommodations
  - Scholarship, paperwork: No Scholarship. Will need to cover travel and accommodations; Refreshments. Ideas?
  - No stipend in 2020 for SIG
  - Sunrise Session: Approved
  - Educational Forum: Approved
  - Board Member Meeting: Monday Night
  - JD to contact Samuel, Terry and Jeremiah at Avita Medical for refreshment sponsorship.

- **2020 Workshop**
  - Meeting with Dottie, Chris and Phil
    - Partnership Agreement
    - Save the Date – **September 1-4, 2019**
    - Review 2018 and plan action items for next steps
    - Waiting to hear about facility pricing from Chris
    - Probable soft launch of workshop content committee
    - Daniel met with Dottie re proposal changes
    - Price to be \$450 – fly in on 1<sup>st</sup>, partial day of programming, 2 full days of programming, fly out on 4<sup>th</sup>.
    - Kristen floated a January 2021; Discussion on other dates
    - **Decision – Keep September 1-4 dates**
      - JD to create digital “Save the Date”
  
- **2019 Membership:**
  - Update - Received dues from Ryan Shines Foundation; has not held a camp before – first one scheduled in the spring. Website is updated.
  
- **Website Update:**
  - Social Media: Next Steps – Daniel suggests putting this on hold until priorities are set.
    - Discussion Forum: Potential twice a month post for discussion post,
    - Additional ideas: RE-Sharing Member Camp before during and after burn camps happen.
    - Additional idea: Sharing Educational Articles... ABA, ACA, Phoenix society
  - Website:
    - No updates at this time.
  
- **Treasurer Report:** \$10,849.80 Checking / \$6308.49 Savings (November)
  
- **Other Business / Roundtable:**
  - World Burn Booth:
    - Very successful; follow-up needed with Pam and Megan to say thanks and plant seed for 2020 participation
    - NOTE: Booth materials need updating; possible map of camps etc
    - Partner with Phoenix Society more – offer articles to them for their newsletter. Also, partner more with them during ABA for aftercare, available camps etc.

**Date/Time of Next Conference Call:**

**January 13, 2020**

**Dial-in number (US): (712) 451-0275**

**Access code: 318657#**