

Board Meeting Agenda / Minutes

Date:	November 9th, 2020	
Location:	Virtual	
Attended by:	McKenzy, Daniel, JD, Kristen	Majority of 3 for meeting quorum

Name	Daniel Chacon	Jeanette “JD” Day	Kristen Quinn	McKenzy Williams	Pat Barton	Jeannell Justin
Election Dates	Elected 2016 Eligible for reelect 2020	Reelected 2018	Elected 2018 Eligible for reelect 2022	Elected 2018 Eligible for reelect 2022	Elected 2018 Eligible for reelect 2022	Elected 2020 Eligible for reelect 2024
	Member 1	Member 2	Member 3	Member 4	Member 5	Member 6
When term up	complete 2024 (2 terms)	complete 2022 (2 terms)	Complete 2026 (2 terms)	Complete 2026 (2 terms)	Complete 2026 (2 terms)	Complete 2028 (2 terms)
Board Position	President	Secretary	Treasurer			

- **Approve Minutes – October approved. JD to post October on website; also need to transcribe September and post.**
- **New Business:**
 - Post Burn Camp Webinar:
 - **December Webinar – Date Confirmed 12/11/2020; JD to post event on web and Kenzy to post on FB. Daniel to create graphic; announce new board members; introduce yearend report, post-camp survey results (11 camps responded); webinar plan for 2021; reminders – ABA, workshop, committee work**
 - **2021 Webinars – set dates w standard graphic so Kenzy and JD can schedule them on social media and website.**
 - **January webinar topic – “2021 Camp Planning”; possible outside speaker**
 - **Committee Meetings commence in 2021 – education, research, membership**
 - **Tim Schuetz offered to host fundraising session**
- **Wrap-em**
 - **Burn Camp Survey – Daniel and Kristen testing beta survey; got our logo added to the survey;**
 - Distribution
 - **Burn camp research people**
 - Collecting all abstracts related to burn camps
- **2021 Workshop – Need to revisit costs with facility; possible change of focus (directors only? Less social activities? No room sharing? Etc)**

- **Elections:** Election results known on December 1; on-boarding process improvement needed – bylaws, board member binder, buddy system, expectations for meeting attendance, travel costs, participation in activities, IABC history, roles/responsibilities, off-boarding
- **Membership:**
 - Membership form
- **Website Update:**
 - Social Media:
 - Website:
- **Treasurer Report:**
- **Other Business / Roundtable:**
 - Logo
 - Annual Report

Date/Time of Next Conference Call:

December 9th 2020

To access the Meeting simply enter this url: <https://us02web.zoom.us/j/9248567438> in a browser window on your computer or a smart phone.

Meeting ID: 9248567438

Password: 886537