

Board Meeting Agenda / Minutes

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|--------------|---------------------|----------------------------------|
| Date: | December 14th, 2020 | |
| Location: | Virtual | |
| Attended by: | | Majority of 3 for meeting quorum |

| Name | Daniel Chacon | Jeanette “JD” Day | Kristen Quinn | McKenzy Williams | Empty | Empty |
|----------------|---|----------------------------|---|---|---|---|
| Election Dates | Elected 2016 Eligible for reelect 2020 | Reelected 2018 | Elected 2018 Eligible for reelect 2022 | Elected 2018 Eligible for reelect 2022 | Elected 2018 Eligible for reelect 2022 | Elected 2020 Eligible for reelect 2024 |
| | Member 1 | Member 2 | Member 3 | Member 4 | Member 5 | Member 6 |
| When term up | complete 2024 (2 terms) | complete 2022 (2 terms) | Complete 2026 (2 terms) | Complete 2026 (2 terms) | Complete 2026 (2 terms) | Complete 2028 (2 terms) |
| Board Position | President | Secretary | Treasurer | | | |

- **Approve Minutes – Nov Approved and JD to post on website**

- **New Business:**
 - December Webinar
 - Agenda – **Daniel to send**
 - Year in Review: Annual Report 5
 - Virtual Burn Camp Survey Results – 5/7
 - Committees – Membership Engagement, Education, Research

- **Wrap-em**
 - Burn Camp Survey – **Our brand will be on survey, ability to access raw data, hopefully it will launch in January; will encourage members to take the survey; need to have a plan to get members to engage/take the survey.**
 - **Discuss in January webinar**

- **2021 Workshop**
 - Modification of group size – **Daniel spoke to Chris from Chicago to about limiting attendees to directors. He is to contact the resort/conference center.**
 - **Possibly broadcast the sessions via Zoom to wider audience; potentially charge nominal fee.**

- **Elections:**
 - Results
 - Conversations with Tim and Mad Dog
 - Daniel is working on Board member expectations/job description
 - Conversation with Thomas and Marissa

- **Membership:**
 - Progress report – 15 members to date; 5 invoices requested/2 paid; JD to send reminder
- **Website Update:**
 - Social Media: Board Member Spotlight for FB in 2021; ACA conference; CampDocs on Jan 13 doing a covid screening overview
 - Website: Post a blog about
 - MailChimp: Mck to finish set up and add to website.
- **Treasurer Report:** Checking \$16,216 Savings \$7109
 - **NOTE:** Money has to be periodically moved from account to account to keep both accounts active. This is why the balances fluctuate occasionally.
- **Other Business / Roundtable:**
 - Logo Design Complete – 3 versions on drive. Hi Rez
 - Board Meeting times/days – move this item to January agenda
 - Committee Times and days – move this item to January agenda
 - Board Roles – Also transition plan for JDs web role by end of 2021
 - Future Webinar Opportunity – Mck says that Camp Twin Lakes has offered to come in and discuss what future camps may look like and share the decision-making chart. Mck to invite for February

Date/Time of Next Conference Call:

January 11th 2021?

To access the Meeting simply enter this url: <https://us02web.zoom.us/j/9248567438> in a browser window on your computer or a smart phone.

Meeting ID: 9248567438

Password: 886537