

Board Meeting Agenda / Minutes

Date:	Feb 9 th 2021	
Location:	Virtual	
Attended by:	Tim, Kristen, Daniel, JD, Madeleine	Majority of 4 for meeting quorum

Name	Daniel Chacon	Jeanette “JD” Day	Kristen Quinn	McKenzy Williams	Tim Schuetz	Madeleine Carson
Election Dates	Elected 2016	Reelected 2018	Elected 2018 Eligible for reelect 2022	Elected 2018 Eligible for reelect 2022	Elected 2020 Eligible for reelect 2024?	Elected 2020 Eligible for reelect 2024?
	Member 1	Member 2	Member 3	Member 4	Member 5	Member 6
When term up	complete 2024 (2 terms)	complete 2022 (2 terms)	Complete 2026 (2 terms)	Complete 2026 (2 terms)	Complete 2026 (2 terms)	Complete 2024 (2 terms)
Board Position	President	Secretary	Treasurer			

- **Approve December Minutes – Approved by email**
- **New Business:**
 - ACA National Update
 - Madeleine and Daniel shared about ACA Conference, Daniel will share his notes
 - Kristen – referred to presentation by John Hamilton, possible IABC speaker?
 - Board Terms Update
 - One time amendment to by-laws that has to go through the membership, 2/3 of the entire membership needs to pass amendment (not just 2/3 of respondents)
 - Discussed Safe Camp Advocacy Calls (Madeleine shared link - <https://www.acacamps.org/staff-professionals/events-professional-development/events/safe-camp-advocacy-2021-call>)
 - Communicable Disease Planning – how is that going for everyone, agreed to share what we have
 - How can we open up this conversation to the larger IABC group?
 - Possibly invite Tracey Gaslin to a monthly meeting? Will probably charge
- **2021 ABA SIG**
 - SIGs - Moving forward with ABA SIG – SIG week is April 12-16
 - Speaker + Business Meeting (updates, finances, etc...)
 - Discussed availability – suggest Tuesday, April 13th 11AM-1PM PT (12PM-2PM MT, 1PM-3PM CT, 2PM-4PM ET)
 - Are they charging? Yes
 - Pre-recorded and live format
 - Speakers/Topics: Speaker is Teresa Tucker; Have not heard back from her
 1. Report out on member camps on 2021 camp plans

- 2. Depends on who audience is
 - 3. Medical Protocols at in-person camps?
 - 4. Table topic until we find out time slot and whether attendees need to pay for it
 - 5. Gamification!!!
- At SIG, invite attendees to attend IABC monthly meeting scheduled for Friday, April 16th
- Sunrise Session: Are these happening?
- Educational Forum: We are moving for with this in 2021
- Refreshment sponsorship. Camp Gift? Hoosier Burn Foundation?
- Need to track IABC membership attendance to determine if ABA is right space for us moving forward
- **2021 Workshop**
 - Meeting with Dottie, Chris and Phil
 - Save the Date – August 27-30, 2021 Please edit on website **DONE**
 - Waiting to hear about facility pricing from Chris,
 - 1. Heard back from someone else about cancellation policy
 - Probable soft launch of workshop content committee
 - 1. Education Committee should be heavy-handed in this
 - 2. Limiting to camp leadership? 1-3 people per camp
 - 3. 60 people instead of 80-100 people
 - 4. What would this look like to do a virtual component? Pre-recorded, what would people pay a small fee to see?
 - a. E.g., \$50/user (like Phoenix Society World Burn Congress)
 - b. Have recorded videos available to IABC members on website that can be accessed with username and password
 - 5. Put call out to larger IABC group in February meeting about workshop committee
 - JD to circle back with attorney about contract and cancellation policy
- **Website Update:**
 - Social Media: Bios?
 - Have not been posted yet
 - Website:
 - Membership updates are completed
 - Updates needed
 - 1. Workshop 2021 with the Save the Date Change
 - 2. Agenda and Minutes: Missing Minutes?
 - 3. Add Tim and Madeleine on the Board Roaster
 - 4. List upcoming events information listed
 - a. SIG week for ABA
 - b. Friday chats for rest of the year
- **Membership Update:**
 - 28 camps registered

- 15 camps that JD sent reminder to
 - Divide camps b/t Tim, Kristen, JD
- Make phone calls
- Possibly prominently list IABC member camps at ABA SIG
- IABC badge for member camps' websites

- **Treasurer Report:**
 - \$23,873 between savings and checking account
 - Will need to renew Zoom account around March(Daniel to pay on purchasing card)

- **Other Business / Roundtable:**
 - Mail Chimp?
 - February Discussion Meeting
 - Update from Tim: will send out another reminder this week and beginning of next week
 - If anyone is interested to stay on 30 minutes after or 30 minutes before for virtual games!!
 1. Open this up to all member camps to facilitate
 - Committees
 - Be prepared for share out on monthly IABC call
 - New password for Google Drive and Zoom: burncamp21
 - Can transfer Google Drive account to business account so that we can have multiple users signed in at a time

Date/Time of Next Conference Call:

March 2nd 2021

To access the Meeting simply enter this url: <https://us02web.zoom.us/j/9248567438> in a browser window on your computer or a smart phone.

Meeting ID: 9248567438

Password: 886537