

Board Meeting Agenda / Minutes

Date:	March 2, 2021	
Location:	Virtual	
Attended by:	Daniel, JD, Madeleine, Kristen, McKenzie, Tim	Majority of 4 for meeting quorum

Name	Daniel Chacon	Jeanette "JD" Day	Kristen Quinn	McKenzy Williams	Tim Schuetz	Madeleine Carson
Election Dates	Elected 2016	Reelected 2018	Elected 2018 Eligible for reelect 2022	Elected 2018 Eligible for reelect 2022	Elected 2020 Eligible for reelect 2024?	Elected 2020 Eligible for reelect 2024?
	Member 1	Member 2	Member 3	Member 4	Member 5	Member 6
When term up	complete 2024 (2 terms)	complete 2022 (2 terms)	Complete 2026 (2 terms)	Complete 2026 (2 terms)	Complete 2026 (2 terms)	Complete 2024 (2 terms)
Board Position	President	Secretary	Treasurer			

- **Approve Minutes** – December/January – Approved via email and posted; February – will send via email for approval
- **New Business:**
 - **Board Terms Update:** Any changes to terms must be an amendment to by-laws; decision is it will be presented to membership at Workshop
 - **Review/Revise IABC By-Laws;** first by board, then open to membership; board and committee review to begin March 19 and open until April 2. Hold committee meeting on April 9. Find consensus on changes. Create google doc, add permissions for comments and then open to membership for review. Email to Linda, Tonas, Brad, Trudy plus other key stakeholders asking for assistance.
 - **Wrap-em** – Follow up by Kristen; 56% response rate; IRB by Samantha; Submitted to ABA; slide deck created and Kristen presented it for recording. 10 minute presentation will be delivered at ABA after plenary.
 - **2021 ABA SIG**
 - Kristen, Madeleine, Kenzy, Daniel Attended ABA Sig Meeting
 - Date for Burn Camp SIG – Friday, April 16 @ 10am PT
 - No topic or speaker requested by ABA yet
 - Daniel sent email to Kim and ABA about Cost – response by Laura gives us the option to step out of the SIG arena and become Ancillary Group, with no presence on website, agenda, etc. Kristen and Kenzy to formulate response.
 - Speakers / Topics
 - ABA SIG Content – should this be more focused on camp/hospital relationships, referrals, etc. Education committee to structure a panel discussion.

- Educational Forum: Partnership with FF, Burn Foundations, Aftercare, IABC; Tonas presented on behalf of IABC, need to send email to membership as reminder for ABA, James K session, Kristen, Kim R, Gretchen
- Refreshment sponsorship. Camp Gift? Hoosier Burn Foundation? Need to circle back on this as we don't know how many IABC camps will attend SIG if it costs \$400 to attend.
- **2021 Workshop**
 - Reached out to Resort and Phil – Daniel has spoken with resort and Phil; resort has said they are very willing to work with us; may need to limit to 50 people or less. Lots of questions remain. JD's attorney contact recommended finding Illinois lawyer to review IL state level pandemic clause that may impact cancellation options.
- **Discussion Meeting:**
 - March 19 Webinar – Topic to be discussion of what/how camps are planning for 2021; use breakout rooms for different options
- **Committees**
 - **Membership** – Report by Tim & JD
 1. Continue to contact/recruit past members to renew membership for 2021
 2. Contact new camps -- Tom Flamm provided list in 2019; Pat Barton may have list; ask other board members if they do; JD has one lead and will be following up on it soon.
 3. Increase communication for existing members - message board, email newsletter, email blasts like ABA, Facebook conversations
 4. Create and distribute 2021 IABC Member logo; idea - send camp directors and alternate contacts a small gift with IABC branding - pens, small notebooks, ?? other ideas
 5. Add membership benefits to website - DONE, added on Membership page

Research – Report out by Kristen & Daniel

- 1) The project with WRAP-EM will be presented to the ABA following the opening plenary session on April 7th.
- 2) We are looking at requesting camps to send in whatever evaluation they use. We would like to create an optional camp evaluation that the IABC could offer. We could then use that tool to see if we are accomplishing our goals at camp
- 3) Ruth has a survey asking what kids would like to see addressed at camp. We could offer this for IABC members (Ruth might have to let us know how to officially participate) and use the information to inform camp programming that aligns with trauma sensitive approaches to camp.

Education – no meeting yet

Overlaps identified between board member current activities and committee activities; ie, what are committee responsibilities VS board member responsibilities

(like Mck on FB, social media) – does this really belong to membership as communication etc. Let's look to align our activities to help our efficiency and help future board members.

- **Communications:**
 - Social Media: Bios? Email w/ survey sent by Kristen to board
 - Mail Chimp:
 - Website: Up to date on Minutes, Members Info, YouTube channel link on Resources, Board Member info updated

- **Treasurer Report:**

- **Other Business / Roundtable:**
 - Dottie? Honoring those who have passed Possibly create “Dottie Ahbe Heart of Camp” scholarship
 - Brad’s Retirement? Possibly create Lifetime Service Award

Date/Time of Next Conference Call:

April 6th 2021

To access the Meeting simply enter this url: <https://us02web.zoom.us/j/9248567438> in a browser window on your computer or a smart phone.

Meeting ID: 9248567438

Password: 886537