

Board Meeting Agenda / Minutes

Date:	November 2, 2021	
Location:	Virtual	
Attended by:	Daniel, JD, Kenzy, Kristen, Maddie	Majority of 4 for meeting quorum

Name	Daniel Chacon	Jeanette “JD” Day	Kristen Quinn	McKenzy Williams	Tim Schuetz	Madeleine Carson
Election Dates	Elected 2016	Reelected 2018	Elected 2018 Eligible for reelect 2022	Elected 2018 Eligible for reelect 2022	Elected 2020 Eligible for reelect 2024?	Elected 2020 Eligible for reelect 2024?
	Member 1	Member 2	Member 3	Member 4	Member 5	Member 6
When term up	complete 2024 (2 terms)	complete 2022 (2 terms)	Complete 2026 (2 terms)	Complete 2026 (2 terms)	Complete 2026 (2 terms)	Complete 2024 (2 terms)
Board Position	President	Secretary	Treasurer			

- **Approve Minutes –**

- **New Business:**
 - **Annual Report:**
 - Accomplishments – WrapEM survey, ABA Virtual Game Night, ABA Presentation, ABA SIG, Monthly Webinars, Link between American Nurse Assoc / IABC, Communicable Disease Plan, Phoenix Society Presentation – Caregiver Resiliency (Kristen), Workshop Planning/Replanning, Formalized Committees, Increased Social Media presence, Sponsorship, Consultations/Phone Calls/Emails, Burn camp Lit Review
 - Future – collect quotes/stories from membership. Past and what are you looking for in 2022. ABA SIG and Breakfast Symposium
 - Retirements, Dottie, Etc

 - **Board Terms / By-Laws**
 - How to make changes to by-laws about board member terms – email vote, ABA, Workshop 2022?
 - A 60% vote of membership is needed to change a by-law
 - Include the vote(s) in the membership application? Also include request to join committees; include the by-law change as a question.
 - Include changes on cover page so they are called out up front.
 - Between now and workshop, make all the edits we think need to be made to by-laws and engage Tonas to review.
 - Potentially, make one change to the bylaws that takes us away from 60% majority membership vote to an 80% or quorum vote of the board to make changes to our

bylaws. This would be offered in January at renewal time in the online form. Potential language, “The IABC Board would like to make changes to our bylaws. We would like to move from a majority vote of membership to a majority vote of the Board. All changes will be communicated to membership prior to a vote. This change will allow us to be more responsive to membership and allow us to move forward in a timely manner.”

- **ABA SIG 2022**
 - McKenzie emailed about SIG for 2022 and stipend.
 - Potential speaker – Ruth Rimmer; Daniel to contact her; possibly create a question or questions to simulate a research project.
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- **Monthly Webinars**
 - No webinar November
 - December Happy Hour – Dec 16 5pm PT – Send out communication JD/Tim
- **2022 Workshop**
 - Dates confirmed – August 26 – 29, 2022
 - One airport only – O’Hare - for transportation support
 - Save the Date updated on web.
 - Email to membership was sent out.
 - Early Bird Cost - \$500 per person; double occupancy
 - JD to have registration form live by August 13 - done
- **Committees**
 - **Membership** – Have not met since last update.
 - Dues by calendar year; St Florian wants to join again; need to reach out to membership to join committee.
 - Daniel found 4 burn camps in Texas – none are members; need to reach out to IAFF and Phoenix Society to collaborate on finding all camps who meet IABC criteria.
 - **Education** – Will meet this month
 - **Research** – WRAP-EM; completed draft to have it submitted to be ABA literature; next step is to collect camp evaluations; requested to write intro for burn camp LIT area;
 - **Website** – Make the 2021 registration form a hidden link; Update 2022 Workshop “Save the Date” Graphic and add to blog
 - **Social Media** – updated info on webinars; include info on member camps in Jan/Feb timeframe.
- **Treasurer Report:**
- **Other Business / Roundtable:**
 - What to do in 2022? Webinars quarterly? Break up focus areas into quarters, quality over number of things we do

Date/Time of Next Conference Call:

December 7, 2021

To access the meeting, enter this url: <https://us02web.zoom.us/j/9248567438> into a browser window on your computer or a smart phone.

Meeting ID: 9248567438

Password: 886537